



INTERNATIONAL CHRISTIAN SCHOOL PYEONGTAEK

New Student Enrollment Packet For 2024-25

Contact Information:

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Updated: 1/25/2024



NEW STUDENT ENROLLMENT APPLICATION FOR 2024-25

Office Use Only

Application Date: _____	Student # _____
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STUDENT INFORMATION:

Student: _____
(first name) (middle name) (last name)

Qualifications for Foreign School Enrollment (check all that apply)

- Non-Korean - Both parents hold non-Korean passports. Country name(s): _____
- Korean citizen living outside Korea for a minimum of 3 years (1,095 days) or has six (6) consecutive semesters of report cards abroad
- One parent holds a foreign passport. Country name: _____
- Non-Korean parent who obtained Korean citizenship.

Birth Sex (M, F): _____ Date of birth: _____ Place of birth: _____
(mm/dd/yyyy)

Last school attended: _____

Last grade attended: _____ Last day of enrollment: _____
(mm/dd/yyyy)

Sibling Information (Note: Enrolling siblings require separate applications):

Name	birthdate (mm/dd/yyyy)	School attended
#1 _____	_____	_____
#2 _____	_____	_____
#3 _____	_____	_____

Student cell phone # _____ Student Email: _____

Religious Affiliation: _____ Active?: yes no

Most familiar language spoken? _____ Other languages spoken: _____

Name and number of medical insurance: _____

How did you hear about ICS? _____

PARENT/GUARDIAN #1

Name: _____ Passport country: _____

Home Address: _____

Occupation/rank: _____ Home Phone: _____

Place of Employment: _____ Cell phone: _____

Email: _____ Work phone: _____

Relationship to Student: Mother Father Other: _____

PARENT/GUARDIAN #2

Name: _____ Passport country: _____

Home Address: _____

Occupation/rank: _____ Home Phone: _____

Place of Employment: _____ Cell phone: _____

Email: _____ Work phone: _____

Relationship to Student: Mother Father Other: _____

STUDENT EDUCATIONAL BACKGROUND:

(List the schools attended beginning with the most recent)

#1 _____ dates: _____ / _____
(name of school) (mm/dd/yyyy) (mm/dd/yyyy)

Location: _____ Grades attended: _____

#2 _____ dates: _____ / _____
(name of school) (mm/dd/yyyy) (mm/dd/yyyy)

Location: _____ Grades attended: _____

Has the student ever repeated a grade? yes no

Does the student have a learning disability? yes no

Does the student have an IEP or accommodations/modifications for learning? yes no

STUDENT HEALTH INFORMATION:

Fill in the following information or provide a completed equivalent form:

Is the student currently receiving medical care? yes no

Does the student take medication regularly? yes no

Is the student using a medical device? yes no

List any relevant, serious medical conditions that ICS may need to know about (illnesses, injuries, operations, developmental delays, or socio-emotional conditions):

Parent Signature: _____ Date: _____

EMERGENCY CONTACT INFORMATION:

(if parent/guardian cannot be contacted)

Name: _____ Phone # _____

Relationship to student: _____

GENERAL SCHOOL ACTIVITY PERMISSION

I give my permission for my son/daughter to participate in supervised field trips and other school activities away from the campus. *(Note: all off-campus activities will require separate permission slips.)*

Parent signature: _____

SCHOOL COMMUNICATION:

Parent/Guardian who should receive notices, grade reports, newsletters, permissions forms, and other communication from the school.

Name: _____

I am applying for enrollment in International Christian School-Pyeongtaek. I agree to support school guidelines and policies.

Parent signature: _____ date: _____
(mm/dd/yyyy)

ICS-PYEONGTAEK

Tuition Information-SY 2024-2025

Tuition Assistance is available based on need, available funds, and special circumstances (additional children). If interested please contact the Business Office to discuss this option.

Application processing Fee - (non-refundable).....KRW 300,000

Registration-After April 5th registration is on a First Come, First Served Basis.

(Not refundable after June 3rd)

*New studentsKRW 400,000 (per child)
 Returning students (paid by April 5th- Preference).....KRW 100,000 (per child)
 Returning students (paid after April 5th-No Preference).....KRW 400,000 (per child)

Technology Fee

All students (paid with registration fee - non refundable).....KRW 200,000 (per child)

Capital Development Fee (CDF)* (non-refundable)**

*New studentsKRW 3,000,000 (per child)
 Returning students.....KRW 1,000,000 (per child)

Tuition: USD + KRW

USD- US Dollar (non- refundable).....\$4200

KRW- K-5th grade.....KRW 17,608,590/annually
 6th-12th grade.....KRW 19,345,700/annually

NorthStar Tuition-(Online course no longer required for graduation)

Tuition and annual registration fee to be paid by parents,

Lunch-

K to 2nd grade = KRW 6,500
 3rd to 5th grade = KRW 8,000
 6th to 12th = KRW 9,000

Bus Fees-

*****Not an ICS Fee but a contractor for international students.**

Songtan/Anjungri/Pyeongtaek-KRW 250,000 Dunpo-KRW 300,000

Other Fees

Senior Fee (12th grade only).....KRW 300,000
 Locker Rental (available to grades 5th-12th).....KRW 25,000
 Art Supplies.....KRW 55,000
 Athletic Fee (per sport).....KRW 200,000

*** After KRW 12,000,000 CDF - Fee is no longer applied.

Late Fees

Late fees are assessed as follows:

1-15 business days.....	5%
16-25 business days.....	10%
26+ business days.....	15%

Payment Instructions

All payments must be made by wire transfer.

School bank accounts:

Payment in KRW:

- Lunch Account #: 611-015938-527 KEB Hana bank
- General account #: 394-13-001211 KEB Hana bank
- Parents will be given a virtual bank account for monthly payments.

Payment in USD:

- Payee bank: KEB Hana bank
- Bank address: 35, Eulji-ro Jung-Gu, Seoul, Korea, Hana bank head office
- Account #: 438-910013-42232
- SWIFT code: KOEXKRSE
- Account holder: International Christian School Pyeongtaek

Please indicate the student's name in the sender's information. If not, please contact the school office at 031-651-1376.

Sibling Discount

Additional students from the same family receive a 15% discount on KRW tuition.

Withdrawal Policy

Parents must give 14 days notice when withdrawing from school

Date withdrawal form completed:

- 1st-15th of the month..... Tuition for the entire month is due.
- 16th-31st of the month..... Current month plus 1/2 of the following month's tuition is due.

ICSP Bank Transfer Information

Deposits may be made via bank transfer. See the ICSP bank transfer information below. If you have questions about making a bank transfer or are unable to do so, please contact Helen Lee in the Business Office at helen.lee@icsptk.org

Lunch Bank Account(점심계좌)

611-015938-527(KEB HANA BANK/KEB하나은행)

ICS Bank Account(일반계좌)

394-13-001211(KEB HANA BANK/KEB하나은행)

ICS Dollar Bank Account(달러계좌)

Bank name: KEB HANA BANK

Bank address:35, Eulji-Ro, Jung-Gu, Seoul, Korea

Hana bank head office

Account Holder:INTERNATIONAL CHRISTIAN SCHOOL PYEONGTAEK

Account Number:438-910013-42232

SWIFT CODE:KOEXKRSE

***When you wire payment, please inform the school office, or email the receipt to tiaguinn@icsptk.org.**



International Christian School-Pyeongtaek

2024-25 School Calendar

Phone: 031-651-1376 Fax: 031-653-1375

Website: icsptk.org



Legend:

- No School
- ½ Day
- Virtual Day

July

Jul-24						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan-25						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

of days

13 January

- 1-7 Christmas Break (NO SCHOOL)
- 8 Q3 begins
- 17-18 KAIAC Basketball Tournament
- 27-31 Seollal Holiday (No School)

of days

14 August

- 9 Open House
- 12 First Day of School
- 15 Korean Independence Day

Aug-24						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Feb-25						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

20 February

- 21 Half-day

18 September

- 16-18 Chuseok Holiday

Sep-24						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Mar-25						
S	M	T	W	T	F	S
						8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

16 March

- 21 Q3 ends
- 24-28 Spring Break (NO SCHOOL)
- 31 Q4 begins

22 October

- 11 Q1 ends
- 14 Q2 begins
- 17 PT Conferences (virtual day)
- 18 PT Conferences (NO SCHOOL)

Oct-24						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr-25						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

22 April

19 November

- 27 Half Day (Thanksgiving)
- 28-29 US Thanksgiving Holiday

Nov-24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May-25						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 May

- 2 Half Day
- 5 Children's Day (NO SCHOOL)
- 23 Seniors' Last Day
- 26 US Memorial Day (NO SCHOOL)
- 30 High School Graduation

13 December

- 13 Q2 ends
- 16-18 Semester Exams (half-days)
- 19-31 Christmas Break (NO SCHOOL)

Dec-24						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jun-25						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3 June

- 2-4 Finals (half-days)

Bell Schedule

- Start Time Everyday-8:30AM
- Dismissal M,T,W,F- 3:30PM
- Thursday 2:50PM

Semester 1 = 86 Semester 2 = 94

TOTAL SCHOOL DAYS = 180